



# Shasta Bible College & Graduate School Transcript Request Form

Official transcripts are \$10 each and payment must be received before transcripts are released. Payment can be cash, check, or online/over the phone debit/credit card payment. Please fill out this entire form and submit it one of the following ways:

Shasta Bible College and Graduate School  
Attn: Registrar's Office  
2951 Goodwater Ave.  
Redding, CA 96002

Fax: 530-221-6929

Email: [registrar@shasta.edu](mailto:registrar@shasta.edu)

Full Legal Name

Name, if different while attending SBC&GS

Date of Birth

Social Security Number

Last Date Attended

Current Phone Number

Current Email

Current Mailing Address

Please provide the **full name and address** of the person, company, and/or institution to which you want this transcript sent. Transcripts will be sent via USPS, electronic transcripts cannot be sent at this time.

Student Signature *Physical signature required, no electronic signatures will be accepted.*

Date

### FOR OFFICE USE ONLY

Office Approval:

Request Received:

Payment Received:

Official Transcript Sent: